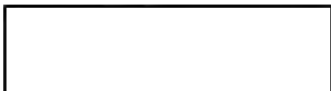


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CHANGE
PERSONNEL

FITNESS REPORT

(No change in this regulation other than in paragraph 6 as shown below. New or revised wording is underscored.)

6. REPORTS OF INADEQUATE SERVICE

A Fitness Report expressing the opinion that an employee should be separated by reason of performance below required standards or unsatisfactory performance will be accompanied by a copy of a warning memorandum notifying him of his deficiencies in performance. The warning memorandum will be prepared with the advice and assistance of the Office of Personnel in accordance with the procedures indicated in  General Separation Actions.

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